

Hong Kong Baptist University Staff Sports Team

To : Director of Finance

From : HKBU Staff Sports Team

Date : 20 December 2004

Dear Mr. Alex Shuen,

Subsequent to the decision making by SFMC dated 30 November 2004, We, on behalf of Staff Sports Team, formally lodge our request for your approval of Venue Booking Fee Waiver for Staff Sports Team. Enclosed Appendix is background information regarding Venue bookings and Sports Teams' Activities for your further reference.

We do expect the University will continuously encourage our staff voluntary organised activities and support our venues booking so that we have a regular place for staff to practise. During our involvement / participating outside Sports Tournament and activities, we have built up our " BU Spirit" and have a very strong link with other sister universities, institution and public organizations .

In case of any further information, please do contact our KC Lee or WC Shiu at your convenient time. Thank you for your support and attention.

Best Regards,

K C Lee
Coordinator of Staff Soccer Team
c/o Estates Office
Tel : 3411 5622
encl.

W C Shiu
Coordinator of Volley Ball
c/o Department of Mathematics
Tel : 3411 7335

c.c. Dr. Mok M H,

Prof. Frank Fu,

Ms Judy Ng,

Mr. Eddie Chung

聯絡人:

李廣程工程師 (足球), 邵慰慈博士 (排球), 楊寶玲 (羽毛球), 林志偉(乒乓球)

Appendix 1

To: Director of Finance

From : Coordinator of Staff Soccer Team

Dear Mr. Alex Shuen,

Request the waiving of fees for the hire of University Soccer Venue

The Staff Soccer Team is a staff voluntary organized team which was started over ten years. We do appreciate for over ten years, the University and SFMC generous support in providing us regular venue free of charge at Joints Sports Centre 5-aside pitch and sometimes in 11 side-grass pitch for friendly matches with other sister universities or public organization.

The objectives of the Soccer Team are: build up the team work spirit, staff relationship, attain the experience of enjoying as well as relieving the heavy work load pressure. Both academic and administrative staff have and enjoy regular weekly 5- aside football practice at JSC. Your approval on the venue fee waiver also encourage us and provide an opportunity for colleagues to continuously exercise regularly and attraction of all interested colleagues or visiting scholars to join it.

Our team, during the past participation of Inter University Soccer Tournament, built up a strong link with other universities, institutions and public organization, we also had received our honorable sponsors' lot of supports and encouragement. We do hope the University continue to support and encourage us to take part in such healthy and voluntary activities.

Hereby, we write this request to you for waiving of venue fees for our Staff Soccer Team in hiring of University sport venue.

Thank you for your attention.

Best Regards,

Ir. K C Lee
Coordinator of Staff Soccer Team
c/o (Estates Office, Ext 5622)

c.c. Dr. M.H. Mok (Honorary Manager),
Prof. Frank H.K. Fu (Honorary Captain)
Dr. Eddie Ho, Chairman of SFMC
Members of HKBU Staff Sports Team

香港浸會大學教職員

足球隊簡介

香港浸會大學教職員足球隊是聚集一群愛好足球運動的大學教職員，並得領隊及贊助人的熱心贊助，自費而組成的教職員足球隊。旨在讓教職員藉共同參與足球體育活動，提升教職員之間的溝通，加強團隊精神，並促進教職員對大學的歸屬感。

足球隊近十年來積極參與本港八大院校聯校足球比賽項目，並於二零零零年至二零零三年期間的賽事中，發揮浸大團隊精神，奪取亞軍。在體育競技中，既能使教職員增強體魄，也可紓緩頻繁的工作壓力，提高工作效率。

歡迎香港浸會大學各教職員積極支持及參與我們足球隊，希望來年繼續參與院校間舉辦的足球比賽及友誼賽事，發揮浸會大學團隊精神，共創高峰。

足球隊逢週四晚下班後(五時半至七時半)在聯校運動中心綜合五人球場有定期練習；亦會不定期地邀請各大專職員聯隊及公營機構足球隊作十一人草地友誼賽，期望浸會大學各教職員能參加。 Web Site : <http://ihome.coms.hkbu.edu.hk/~staffsoccer/>

香港浸會大學教職員足球隊 2001-2002

Hon. Team Manager
Hon. Team Manager
Team Manager

吳清輝教授
莫民雄博士
傅浩堅教授



謝港賢 林志偉 劉永松 楊小平 麥勁生 甄偉傑 蔡偉傑 鄭偉明 謝柱強 劉錦成
石世華 李廣程 雷雄德 彭喜信 郭建平 魏剛 吳肇昌 蔡子強 關天賜
其他球員： 曾映文 楊少榮 胡祖安 梁耀華 李庭義



Annual Inter University Staff Soccer Tournament Participation

Objective :

To provide the opportunity to all serving full-time staff of the Tertiary Institutions in Hong Kong to compete in the game of soccer so as to promote this sport.

Organisers :

Organised by the Staff Soccer Association of individual University /Tertiary Institution in Hong Kong in roster format and with support from University Administration.

Date and Time :

Each year normally commencing January to April subjected to individual tournament organiser and venue booking schedule

Venue :

Joint Sports Centre, Campus within Chinese University, University of Hong Kong or University of Science & Technology.

Appendix 2

To: Mr. Alex Shuen, Director of Finance

Via: Mr. Eddie Chung (Supervisor of Sport Centre) and
Dr. Eddie Ho (Chairman of Sports Facilities Management Committee)

Request the waiving of fees for the hire of University sport venue

The Staff Volleyball Team was started over ten years ago by a group of 6 to 7 colleagues. It gradually grew into the current size of some 14 to 15 strong. Thanks to the University's generous support in providing venue free of charge, we have been able to meet and practice once a week. The objective of the Volleyball Team is to provide an opportunity for colleagues to exercise regularly and all interested colleagues or visiting scholars are welcome to join.

Starting in 2002, we have been receiving University sponsorship to represent the University in the Corporate Games. This year, our Team went from strength to strength and is now through to the last four and will definitely win the first medal/prize from these Games for Baptist University and in January of 2005, we shall be participating in the Marathon Volleyball competition organized by the Volleyball Association of Hong Kong.

We hope the University continue to support and encourage colleagues to take part in such healthy activities so that we can continue to contribute to building a positive image for the University in the sporting arena. We thus write to request the waiving of fees for the hire of University sport venue.

Attached please find the following documents:

1. 2004-05 Corporate Games - Volleyball Tournament Schedule,
2. Receipts for 2002-03 , 2003-04 , 2004-5 Corporate Games, and
3. Marathon Volleyball Captain Meeting announcement and part of regulation.

Dr. W.C. Shiu, (Department of Mathematics)
The Staff Volleyball Team Coordinator

c.c. Dr. M.H. Mok (Honorary Captain),
Prof. Frank H.K. Fu (Honorary Captain).

教職員排球隊簡介

教職員排球隊成立已過十年，起初由六七位同事組成，至今維持有十四五人。成立這球隊的宗旨是讓同事在工餘後有一些機會舒展一下筋骨。每年都會以電郵或通告通知全校同事有這球隊的存在，同事或訪問學者只要有興趣，便可加入。

由二零零二年開始，我們得到校方的支持，代表大學參加一年一度的工商機構運動會，雖然面對如警務署、懲教署、匯豐體育會等強隊，仍然打出不錯的成績。今年，我們還連續擊退數支隊伍，奪得四強資格，至少為浸會大學取得工商機構運動會的首面獎牌。

我們祈望校方能多鼓勵同事們參與這有益身心的活動，在設施及場地上給與球隊支持，使同事能繼續為大學爭光。未來如果得到校方的支持，我們仍會繼續參加工商機構運動會，亦會參加由排球總會主辦的全港公開馬拉松排球賽。

教職員排球隊
邵慰慈（數學系）

Appendix 3

Staff Badminton Team

Date : 20 December, 2004

To : Mr. Alex Shuen
Director of Finance Office

From : Pauline Yeung (MKT, Ext 7526)
Coordinator of Staff Badminton Team

Re.: Request to waive the venue fee for Staff Badminton Team

Dear Mr. Shuen,

I am writing to seek your approval to waive the venue fee for our teammates in the regular training time. As you can see from my another letter to Dr. Leung Mee Lee, Head of PE Dept., requesting a time-slot for colleagues to play badminton. You may understand that our team is under developed and the teammates are facing the difficult situation to book badminton courts after office hours during weekdays.

We hope the University and you could support and encourage colleagues to take part in different healthy activities that can help staff members to build a positive image in the sport areas.

Thank you for your attention and we look forward to your positive response.

Sincerely yours,

Pauline Yeung, (MKT)
Coordinator of Staff Badminton Team

Ir. K C Lee

寄件者: Kenneth Chan [ckchan@hkbu.edu.hk]
寄件日期: 16 February 2006 09:35
收件者: asclee@hkbu.edu.hk; apcshuen@hkbu.edu.hk
副本: kclee@hkbu.edu.hk
主旨: Waive Tennis Court Fee

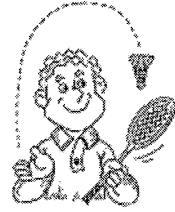
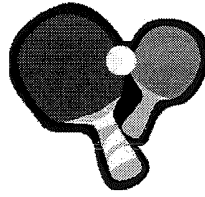
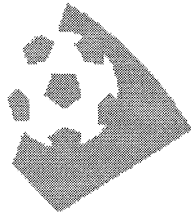
Dear Mr. Shuen and Mr. Andy Lee,

Further with our meeting (with Mr. Lee) on Oct 28, 2005, the HKBU Sport Staff Team has formed a Tennis Team recently. There is about 12 members existing and we will perform a member-recruiting announcement soon. We are now ready to have regular practice from March, so it may same as other sport teams in BU, we would like to have your approval to waive the court charges for 1 hour per week.

I look forward to hearing your good news soon.

Thank you for your kind attention.

Coordinator of Staff Sport Team (Tennis)
Kenneth Chan



Hong Kong Baptist University Staff Sports Team

香港浸會大學教職員康體聯會

香港浸會大學教職員康體聯會是聚集一群愛好運動的大學教職員，自費而組成的教職員團隊。旨在讓教職員藉共同參與各項體育活動，提升教職員之間的溝通，加強團隊精神，並促進教職員對大學的歸屬感。康體聯會正在努力尋求大學當局的資助活動經費。

教職員康體聯會各聯絡人亦計劃參與本港八大院校各項體育活動及比賽項目，期望在賽事中，發揮浸大團隊精神，在體育競技中，既能使教職員增強體魄，也可紓緩頻繁的工作壓力，提高工作效率。

Staff Sports Team (SST) is grouped voluntary by both teaching and non teaching staff who is enthusiastic in sports activities. The goal is to build up the team work spirit, staff relationship, attain the experience of enjoying, thankful of each daily life as well as relieving the heavy work load pressure and attain the balance of human life. We will also seek founding from the university to support our activities.

HKBUSST 教職員康體聯會聯絡人：

- | | | |
|-----------------------|----------------------|------------------------|
| 1. 李廣程工程師 (足球) | K C Lee | (Soccer) |
| 2. 邵慰慈博士 (排球) | W C Shiu | (Volley Ball) |
| 3. 楊寶玲 (羽毛球) | Pauline Yeung | (Badminton) |
| 4. 林志偉 (乒乓球) | C W Lam | (Table Tennis) |
| 5. 陳振強 (網球) | Kenneth Chan | (Tennis) |

Web site : http://home.coms.hkbu.edu.hk/~staffsoccer/sst_front.htm

Preliminary Budgetary Expense (3 years Interval) for HKBU Staff Sports Team

1. Expenses (3 years term budget)

Team / Items	Soccer	Volley Ball	Table-Tennis	Badminton	Tennis
Uniform (*)	25 members X @\$200 = \$5,000	15 members X @ 200 = \$3,000	15 members X @\$120 = \$1,800	20 members X @\$150 = \$3,000	12 members X @200 = \$2,400
Souvenir	25 pcs X @\$80 = \$2,000		25 pcs X @ \$40 = \$1,000 + 4 cups X @\$200 = \$800 Total: \$1,800	12 pcs X @\$100 = \$1,200	12 pcs X @\$100 = \$1,200
Misc.		Registration fees for open tournaments: \$3,000	Ball = \$300	*Shuttlecock: \$5,000 *Registration fees for open tournaments: \$3,000	Ball: 3,000
Sub-Total	\$7,000	6,000	\$3,900	\$12,200	\$6,600
Total: HK\$ 35,100 (per 3 years.)					

(*) Remarks: Uniform will be replaced every three years.


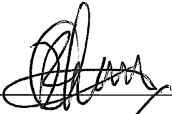
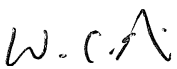
2. Free of charge venues for regular team members practice.

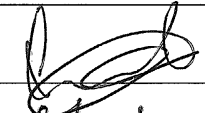

Soccer	2 hours / week JSC Multi-purpose Hall and 1-1/2 hour / month for for JS 11-grass pitch (minimum requirement)
Volley Ball	1.5 - 2 hours / week at Dr. Stephen Hui Sports Centre
Table-Tennis	2 hours / week at Wai Hang Sports Centre
Badminton	1.5 - 2 hours / week at Dr. Stephen Hui Sports Centre
Tennis	2 hours / week at Wai Hang Sports Centre or Joint Sports Centre

3. Office Space.

An office / Store Room to keep all materials and carry out regular meetings with members.

Signed by :

Date:

28/10/2007

